

Policy



Health and Safety



WILLINGDON PRIMARY SCHOOL

Learning Together - Learning for Life

Date of review	Reviewed by	Date of Approval	Approved by	Next Review Date
October 2026	Claire Maskell	October 2026	Full Governing Body	October 2027

1. General Policy Statement

The Headteacher and Governors of Willingdon Primary School believe that the health and safety of persons within the school is of paramount importance. It is our intention to prevent accidents and occupational ill health and where possible eliminate hazards in the workplace.

It is the intent of the Headteacher, Gemma Roxburgh, and Governors of the school to ensure that a safe and healthy workplace is provided and maintained for all our employees. This will include the provision of safe systems of work, safe plant and equipment and a safe access and egress to the premises. We will ensure that adequate information, instruction, training and supervision is provided to ensure that staff can carry out their work safely.

We will ensure that others who are affected by our activities are not subjected to risks to their health and safety. This will include pupils, visitors, parents, volunteers and contractors.

These responsibilities will be achieved by the establishment of an effective health and safety management system within the school that will be underpinned by risk assessments. This will involve the implementation of arrangements for the effective planning, organisation, control, monitoring and review of preventative and protective measures and our overall health and safety performance including any emergency arrangements. In addition, we will undertake to ensure compliance with policy and guidance produced by East Sussex County Council and ensure that adequate resources are identified for health and safety.

To support us in complying with our legal responsibilities, we have appointed a competent person to advise on health and safety matters.

We believe that health and safety standards will be maintained only with the co-operation of all staff, pupils and visitors to the school. We expect all staff to co-operate fully with this policy and to actively contribute to any consultations in relation to health and safety policy and procedures. In addition, we will ensure that all pupils, visitors and contractors are provided with the information they require to enable them to comply with this policy.

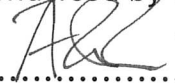
It is our intention that procedures to ensure relevant health and safety issues are embedded within the curriculum at all levels where appropriate.

The effectiveness of the policy will be regularly monitored to ensure that health and safety arrangements are being implemented and that the people named in the policy are carrying out their duties.

The policy will be reviewed annually, following a significant event or a change to policy or procedures and revised where necessary.

Signed..... Headteacher Date 01/10/2026

This policy was endorsed by the Board of Governors at their meeting on 01/10/2026

Signed..... Chair of Governors Date 01/10/2026

3. Safety Responsibilities of Groups and Individual Members of Staff are as follows:

3.1 The Governing Body

The Governing Body in its role as controller of premises will ensure, so far as is reasonably practicable, the health and safety at work of employees and others (e.g. contractors, pupils, visitors) in accordance with the Health and Safety at Work Act 1974.

In order to discharge this responsibility, the Governing Body will:

1. ensure that a 'competent person' is appointed to provide advice on health and safety legislation and best practice;
2. ensure, by attending regular health and safety training and receiving copies of all health and safety newsletters/updates, that the County Council's Health and Safety Policies are complemented by the School's Health and Safety Policy, that these procedures are kept up-to-date and that positive arrangements are in place to ensure that all staff and pupils are aware of and comply with its contents;
3. ensure that the policy contains rigorous and comprehensive systems for active monitoring (auditing health and safety management systems, inspections, risk assessments) and reactive monitoring (accident/incident investigation) and rectifying identified faults within the school as outlined within the County Council policy and guidance;
4. ensure, via reviewing risk assessments and inspection reports, that there is adequate provision both in staffing, facilities and resources to allow the school to meet both its legal and moral obligations with respect to health, safety and welfare;
5. nominate a Health and Safety Governor/subcommittee
6. receive updates on health and safety, including progress on the school's audit action plan at each meeting from the Health and Safety Co-ordinator/Health and Safety Governor/subcommittee in order to enable the Governing Body to monitor the adequacy of arrangements and take any action necessary;
7. to consider information, statistics and reports relating to health, safety and welfare matters;
8. to consider and make recommendations regarding individual health and safety issues which have not been resolved at management level.

3.2 Headteacher

The Headteacher has overall responsibility for policy, organisation and arrangements throughout the school and in particular the Headteacher will:

1. appoint a 'competent person' to provide advice on health and safety legislation and best practice;
2. provide liaison with the Inspectors: Local Authority, Department for Education and Health and Safety Executive (HSE) with regard to safety aspects;
3. budget for safety and health matters;
4. review the Health and Safety Policy annually, following a significant event e.g. accident or changes occur within the organisation of the school;
5. develop, introduce, maintain and review safety management procedures to

- First aid
- Fire and emergency evacuation
- Risk assessments, including fire, display screen equipment, manual handling, substances and general risk assessments.

Jeremy Woodham will assume these duties in the absence of the Headteacher and has the authority to make and implement decisions throughout the school at any level if there is:

- immediate danger, or,
- dangerous practice, or
- breach of the law.

3.3 The Health and Safety Co-ordinator

The Health and Safety Co-ordinator is responsible for the co-ordination of health and safety management on behalf of the Headteacher throughout the school and in particular, will

1. make an annual report, in conjunction with SLT and assisted by the Heads of Key Stage/Phase Leader, on safety matters to the Headteacher and the Governing Body;
2. assist with inspections and safety audits;
3. investigate and advise on hazards and precautions;
4. develop and establish emergency procedures, and organise fire evacuation practices within the school;
5. have a general oversight of health, safety and first aid matters;
6. monitor the general safety programme on behalf of the Headteacher;
7. make recommendations to the senior leadership team on matters requiring immediate attention, e.g. changes to legislation or outcomes from premises safety inspections;
8. make recommendations to the Headteacher on matters of safety policy in compliance with new and modified legislation;
9. publicise safety matters;
10. liaise with outside bodies concerned with safety and health e.g. East Sussex County Council's Health and Safety Team;
11. investigate with the headteacher any incidents to ensure that learning outcomes are applied to future practice and prevent reoccurrence;
12. monitor accidents to identify trends and introduce methods of reducing accidents.

3.4 The Educational Visits Co-ordinator (EVC) will

1. be involved in educational visit management in order to ensure that the Children's Services' Offsite Activities and Educational Visits Policy is followed;
2. work with group leaders to ensure that the aims of the educational visit are achievable and in line with those of the establishment;
3. after discussion with the Headteacher and Governing Body, either approve proposal or submit to the Children's Services Outdoor Education Adviser;
4. ensure that all educational visits meet the Children's Services Departmental requirements;
5. confirm that adequate risk assessments have been carried out;
6. support the Headteacher in the management and evaluation of educational visits;

3.7 Subject Leaders

Each subject leader is responsible for:

1. updating colleagues within the school in any change in practice;
2. issuing safety guidance for their curriculum area;
3. carrying out risk assessments for their specialist areas.

3.8 Teachers

Teachers are responsible to their Head of Key Stage/Phase Leader for the immediate safety of the pupils in their classroom. Nominated teachers are responsible for their own classroom and associated equipment and as such it is their responsibility to ensure that it is maintained to a high standard with respect to health and safety issues.

Additionally, each teacher will:

1. follow safe working procedures personally;
2. ensure that risk assessments are referenced as part of the lesson planning process;
3. ensure that risk assessments are appropriate for the activity and pupil group. Any amendments should be recorded as part of a specific risk assessment
4. give adequate safety information regarding the activity being undertaken prior to the activity commencing and during the activity as and when required;
5. ensure that special working procedures, protective clothing and equipment, etc. are provided and used where necessary;
6. ensure that clear instructions and warnings are given to pupils verbally as often as necessary;
7. ensure that the classroom and other areas are tidy and walkways and exit routes are kept clear;
8. undertake a visual inspection of equipment prior to use and ensure that portable electrical equipment is tested on an annual basis;
9. report defects and make recommendations to their line manager where necessary;
10. ensure all accidents, incidents, near misses and violent incidents within the area of responsibility are recorded in line with the school policy.

3.9 Teaching Assistants

The teaching assistant is immediately responsible to the teacher whilst the class is in session; otherwise their line manager is Jeremy Woodham.

Additionally, the teaching assistants will:

1. follow safe working procedures personally;
2. be familiar with the general and particular safety rules that apply to their area of work;
3. ensure that the classroom and other areas are tidy and walkways and exit routes are kept clear;
4. undertake a visual inspection of equipment prior to use and ensure that portable electrical equipment is tested on an annual basis;
5. report defects to their line manager;
6. ensure all accidents, incidents, near misses, dangerous occurrences and violent incidents within the area of responsibility are recorded in line with the school policy.

- the workplace and examine the causes of accidents at the workplace;
2. investigate complaints by any employee they represent relating to health and safety and welfare at work;
 3. represent employees in consultations with inspectors of the Health and Safety Executive and of any other enforcing authority;
 4. receive information from Enforcement Inspectors;
 5. attend meetings of safety committees to which they are elected;
 6. inspect the workplace if they have given the employer or their representative reasonable notice in writing of their intention to do so and have not inspected it in the previous three months. They may carry out additional inspections where there are substantial changes in work conditions.

3.14 Staff Liaising with Contractors

Staff liaising with contractors carrying out work at the school should bear in mind that they have a responsibility to take appropriate action if they observe the contractor or their employees using any working practice or item of equipment which the member of staff considers to be dangerous or potentially dangerous. Such action could include reporting the matter to the Premises Co-Ordinator for them to rectify or the Headteacher.

Staff must ensure that a contractor arriving at site, reports to reception and a nominated person ensures that the contractors are informed of any hazards on the school site e.g. asbestos. Approval must also be gained by the contractor to start work. Only those staff nominated by the Headteacher to liaise with the contractors must undertake this activity due to the procedures put in place by the school to implement East Sussex County Council's Asbestos Management in the Workplace Policy and the Selection and Safe Management of Contractors Policy.

3.15 Members of Staff Generally

Each member of staff is responsible for their own personal safety and that of other persons in the school by the proper observation of school rules and procedures (e.g. by ensuring visitors report to the reception area on arrival at the school.

Staff are reminded of the general duty imposed by the Health and Safety at Work Act 1974 at Sections 7 and 8:

7. *'It shall be the duty of every employee while at work*
 - a) *to take reasonable care for the health and safety of himself and other persons who may be affected by his acts or omissions at work, and,*
 - b) *as regards any duty or requirement imposed on his employer or any other person by or under any of the relevant statutory provisions, to co-operate with him so far as is necessary to enable that duty or requirement to be performed or complied with.'*
8. *'No person shall intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety or welfare in pursuance of any of the relevant statutory provisions,'*

6.2 Function of the Crisis Management Team:

- to develop the School Crisis Management and Business Continuity Plans that will be used for handling emergency situations and disruption to school operations;
- to act as the decision-making authority for the management of an incident;
- to communicate plans, roles and responsibilities to all those involved;
- to establish and maintain a Crisis Management Centre which will have the necessary equipment available for rapid activation during an emergency. The equipment includes communications equipment, copies of the plans, a log to record all actions taken during the crisis, necessary office equipment / supplies and appropriate maps and building plans;
- to assess the nature, degree and likelihood of threats to the school (staff, facilities, information and other assets) in order to determine the vulnerability to those threats of the organisation's staff, facilities or assets;
- to test the Crisis Management Plan on a regular basis to ensure that it is suitable and sufficient and amend as necessary.

7. General Emergency Procedures

The summoning of emergency services is via the office administrator and the Headteacher. In the event of a major disaster the Crisis Management Team must be alerted.

8. Fire Procedures - (also see the Fire Safety Policy)

The signal for evacuation will be the continuous ringing of the fire bell. Always evacuate the school if the fire alarm sounds - assume every alarm could be for real. Never re-enter the building while the alarm is still sounding or before a senior member of staff has confirmed it is safe to do so.

On hearing the alarm, leave the room you are in and proceed to the nearest safe exit out of the building, switching off the lights, closing the doors and windows as you do so.

Everyone must walk swiftly - not run - and take no belongings with them.

When outside the building assemble the pupils at the assembly point. Check that all pupils/visitors/volunteers, etc. are accounted for.

The office administrator must take the registers and visitors book.

Staff must report to the senior member of staff to confirm whether or not all of their pupils/ visitors/ volunteers are safely out of the building.

Teacher's must know the correct route for evacuating the class which they are teaching, and it is the responsibility of the Headteacher to define the route and inform all members of staff. They are responsible for maintaining clear access to that escape route at all times, and for helping to maintain access to the other escape routes. Teachers will be responsible for evacuating volunteers or other visitors to their classrooms in an emergency.

Specified categories of incidents are reportable to the HSE and these will be undertaken by the East Sussex County Council's Health and Safety Team.

All accidents will be investigated, including the review of relevant risk assessments, to prevent re-occurrence. The Headteacher will monitor the accidents, incidents and near misses to identify trends. The Governors subcommittee will also receive information on accidents at each meeting.

12. Health Issues

12.1 Smoking (also see the Smoke Free Policy)

In an effort to reduce the risk to health from passive smoking, this school is a no smoking site. For the purposes of this policy this includes e-cigarettes.

12.2 Alcohol and Drug Abuse (also see the Drugs and Alcohol at Work Policy)

Staff attending work while under the influence of alcohol or drugs creates an unprofessional image of the school and increases the risk of accidents both to themselves and to colleagues. To minimise the probability of accidents from alcohol or drug abuse, staff whose judgment is impaired will be excluded from work and will be subject to disciplinary procedures.

If you are feeling depressed or anxious about either your work or social situation alcohol or drugs will not provide a long term solution. Support is available from our staff counselling service. This is a confidential service and they can be contacted on 0333 212 8382, the service is available 24 hours a day, 365 days a year. (If you do not purchase the EAP service please provide alternative signposting details).

Some drugs prescribed for medical reasons are likely to impair judgment and lower concentration. If you feel you are affected when on medication please inform your line manager so that additional arrangements may be made to safeguard you while at work.

12.3 Staff Wellbeing (also see the Stress Management Policy)

Stress is defined by the HSE as "the adverse reaction people have to excessive pressures or other types of demands placed on them." This distinguishes stress from the pressures or challenges that provide the motivation for everyday living. Being under pressure can often improve performance but when demands and pressures become excessive they can lead to stress.

People respond to pressure in different and individual ways. Much will depend on an employee's personality, experience, motivation and the support available from managers, colleagues, family and friends. Difficulties faced outside of work can also have an impact on someone's ability to cope or function well at work.

If stress is intense and sustained it can lead to mental and physical ill health and contributes to employee ill health and sickness absence. It is important that all staff are aware of the factors that can give rise to stress (stressors) so that where possible their causes can be foreseen and appropriately managed before damage/harm is done. The Headteacher will liaise with staff in identifying the individual stressors and, where practicable, steps will be taken to minimise/eliminate these stressors.

Workloads and stressors will be monitored on an on-going basis as part of 1:1 reviews.

Support is available from our staff counselling service. This is a confidential service and they can be contacted on 0333 212 8382, the service is available 24 hours a day, 365 days a year.

12.4 Protecting pregnant workers and new mothers (also see the Pregnancy, Childbirth and Breastfeeding: Risk Management Policy)

Pregnancy should not be equated with ill health. It should be regarded as part of everyday life and its health and safety implications can be adequately addressed by normal health and safety management procedures.

Many employees work while they are pregnant and will return to work while they are still breast feeding. Some hazards in the workplace may affect the health and safety of pregnant workers, new mothers and their children. The policy sets out the known risks and gives advice on what needs to be done to comply with the law.

Procedure

- Staff (full and part-time) are required to inform their Line Manager and HR as soon as possible and in writing when pregnancy has been confirmed
- The Line Manager will undertake a risk assessment of the employee's work activity to ensure there is no risk to the health of the employee or the unborn child. Copies of the risk assessment will be kept and will be reviewed if circumstances surrounding the pregnancy alter in any way
- The Health and Safety Co-ordinator is available to give advice at any stage of the process, but the general principles of common risk assessment will apply.

12.5 Communicable Diseases (also see the Communicable Diseases Policy)

Good personal hygiene precautions are crucial to prevent the spread of infections and hand washing is the single most important intervention in the control of cross-infection. Prompt exclusion of pupil's and staff who are unwell with an infectious disease is essential to preventing the spread of infection at school. There is a local policy for the appropriate removal of pupils and staff while they are likely to be infectious and a procedure for contacting parents and/or carers when pupils become unwell at school.

Refer to the 'Communicable Diseases Guidance for Schools' document for:

- guidance on proportionate control measures to help manage the spread of infection
- guidance on who to contact for help and advice in relation to problems with communicable diseases at school
- basic information on common communicable diseases, and guidance on where to get further up to date information
- information on the role of local UK Health Security Agency Health Protection Teams.

awareness of standards and ensure compliance with specific statutory requirements. Therefore a process is in place to commission a risk assessment of our water systems that will be reviewed on a bi-annual basis or where there has been a physical change to the water distribution system along with the risk assessment recommended regular monitoring undertaken by the Site Manager/Caretaker.

14.3 Contractors (see also the Contractor Management Policy)

Any contractor working for the school must be effectively managed from a health and safety perspective, for both legal and operational reasons. We ensure that contractors are competent to undertake works by using the County Council's framework agreement or by completing a contractors assessment questionnaire. Most works will be planned for out of school hours and in school holidays, however, staff will be informed when contractors will be on site. Pre-start meetings will take place to ensure any impact is minimised. Please see 3.15 of this document for further information on liaising with contractors.

Safe system of work (see Contractor Management Policy)

The Headteacher must be aware of and agree a safe system of work with contractors for activities carried out on the school site. This will include arrangements for safe access and a safe place of work on the premises; the contractor's response to emergency situations (e.g. fire evacuation); contractor's appropriate and safe interaction with staff, pupils, service users, and others on the premises who may be affected by their conduct and work.

Permit to work

A formal Permit to Work will be required for high-risk activities such as hot works, confined spaces, pressure systems etc (see templates available on webshop). These are the contractor's responsibility, but the school should ensure they understand what the work entails and are appraised on any elements likely to impact on the health and safety of everyone else on the premises.

14.4 Gas and heating systems

All gas and heating systems will be regularly maintained by competent contractors. Any faults should be reported to the site manager/caretaker.

14.5 Security (see also guidance for schools on security)

Arrangements are in place for the school site to be as secure as possible and in line with East Sussex County Council guidance. A risk assessment has been undertaken to ensure that adequate controls are in place and it is essential that staff follow these procedures.

14.6 Display Screen Equipment (DSE) (also see the Display Screen Equipment Policy)

The nominated DSE Assessor is Claire Maskell and an audit of all staff has been undertaken to identify those who would be considered as DSE 'users'. A list of these staff is contained in Appendix 1. Claire Maskell will ensure that all workstations (excluding pupil workstations) comply with the minimum standards as detailed within the County Council Policy. Employee workstations are assessed to identify the risks to health and safety and to remove and reduce any risks to the lowest practicable level.

undertake the activity. Where lifting equipment is provided, only those members of staff who have been trained in the use of the equipment may undertake this activity.

If there is a requirement for pupils to be moved, the Headteacher will arrange for suitable and sufficient risk assessments to be undertaken and training for staff.

14.10 Work at Height (also see the Work at Height Policy)

All work at height activities must be properly planned and organised to ensure they are carried out safely. The hierarchy to follow is:

- Avoid work at height if at all possible
- If work at height is unavoidable, control measures must be put in place to prevent falls
- Where the risk of falling cannot be prevented, control measures must be put in place to minimise the distances and consequences of a fall

The selection and inspection of suitable equipment is an essential control feature. Chairs, furniture or other equipment not designed for this purpose must not be used to work at height or access.

Work at height activities will only be carried out by staff who are **competent and authorised** for the work involved and work will only commence when risk assessments and safe systems of work are in place and understood.

Claire Maskell will be responsible for undertaking risk assessments for work at height tasks.

Staff without the half day training will not undertake any work at height and will contact the Site Team/ Site Manager/ Caretaker for any access requirements.

14.11 Vehicle Safety in Schools

Vehicles at work are a major cause of fatal and major injuries nationally every year. All schools have deliveries and waste collections on their sites and some also have provision of parking. All vehicle movements must be considered in relation to how traffic is managed. A risk assessment has been undertaken and it is essential that staff follow these procedures.

Claire Maskell is responsible for ensuring vehicle safety arrangements are in place including risk assessments.

14.12 Managing Slips, Trips and Falls (also see the Workplace Health, Safety and Welfare Policy)

The risk of injury within the workplace is most likely to be caused by the more mundane hazards such as cluttered walkways. Trips and falls can be caused by trailing cables, objects left on floors, traffic routes blocked within the classroom. It is the responsibility of the teacher to ensure that their classroom has clear walkways and exit routes. The caretaker/site manager will undertake an inspection whilst opening the school each morning to ensure that communal areas are free from trip hazards, etc. The caretaker/site manager will report all hazards, obstructions, defects or maintenance requirements to the Headteacher. It is the duty of all staff to be vigilant and aware of possible hazards. If any spillages occur, these should be dealt with immediately. A risk

Teaching staff must be aware of the risk assessment in order to ensure the safety of the work experience student whilst in the care of the school.

14.18 Hazardous Substances (also see the Control of Substances Hazardous to Health (COSHH) Policy)

The school will keep an inventory of all hazardous substances on site and this will be kept up to date by Abigail Toft. Inspections will take place to:

- identify all substances used
- assess the level of risk to health
- eliminate the use of substances or substitute a safer alternative
- introduce and monitor control measures to prevent risk.

Abigail Toft will ensure that COSHH assessments are completed.

14.19 Noise at Work (also see the Noise at Work Policy)

All members of staff need to be aware of “nuisance noise” and respect the needs of others in the school. Common sense and courtesy by all members of staff, pupils and visitors to the school will prevent problems arising.

Any member of staff, or visitor detecting a potential problem will report immediately to Claire Maskell.

14.20 Hiring of school premises

The Headteacher must be satisfied that the hiring organisation will use the school premises in a safe manner. A signed, written hiring agreement will be completed and copies kept. Copies of hiring agreements are held in the School Business Manager office. The school will maintain the premises being let in a safe condition and communicate any unsafe conditions or hazards with the hirer. It is the responsibility of the hirer to ensure there is adequate first aid arrangements in place and to report any hazards/ defects or incidents involving the premises/ any leased equipment following the schools hazard/ incident reporting procedures.

15. Supporting Pupils with Medical Conditions (also guidance on supporting children with medical conditions)

The school has a separate policy on the local arrangements for supporting children with medical conditions including the administration of medicines. Staff should make themselves familiar with the content of that document.

As a summary, trained staff will administer medicines and keep a record that they have been given. We must stress that pupils should not be at school if they are unwell and if at all possible, pupils should receive their medication at home.

For all medicines to be administered parents should complete a consent form. Each time there is a variation in the pattern of dosage a new form should be completed. A new form should be completed for each medicine to be administered.

The school has developed a supply teacher's pack that includes health and safety information and this will be issued to all supply staff.

18. Monitoring Health and Safety

Health and safety standards must be monitored by the senior leadership team in conjunction with the school governors by the following:

- Senior Leadership Team will include health and safety as part of the agenda of their regular meetings;
- the Headteacher will conduct a bi-termly premises inspection with a health and safety co-ordinator and trade union safety representative (where appointed);
- the Governors' agenda and Headteacher's report to the Governors will both have health and safety as a standing agenda item.

18.1 Inspections

To maintain and improve standards throughout the school a formal premises safety inspection will be undertaken three times per year and records kept. The school will be inspected by Gemma Roxburgh and Claire Maskell.

The Health and Safety Governor will review the inspection checklists to ensure that these are being carried out, that they are effective and that issues raised are being resolved.

Local inspections of the outdoor play equipment are undertaken by a reputable company in line with the ESCC Guidance on Outdoor Play Equipment document. A certificated inspection is undertaken by a registered RPII (Register of Play Inspectors International) Inspector on an annual basis with records kept.

18.2 Auditing

As a means of confirming that the necessary systems to comply with legislation are in place and are being followed East Sussex County Council's Health and Safety Team will complete a health and safety audit at least every 3 years. The action points identified through the audit will form part of the school development plan.

19. Visitors

The Headteacher and Governors must accept the responsibility for health and safety of visitors to the school, including contractors.

All visitors to the school will be asked to sign in at the school office and sign out when they leave. Each class teacher will accept responsibility for specific volunteers or visitors including checking that they are aware of emergency procedures and supervising their evacuation in case of an emergency.

Claire Maskell will ensure that volunteers have the necessary safety information, in line with East Sussex County Council's Voluntary Work Policy.

Appendix 1: List of Useful Contacts in School

Health and Safety Governor -

Health and Safety Co-ordinator - Gemma Roxburgh/Claire Maskell

Educational Visits Co-ordinator - Gemma Roxburgh

Trade Union Safety Representatives - Lily Mole/Gemma Roxburgh

Subject Leaders:

- PE - Mia Batchelor/Reece Bishop
- ICT - Georgina Bingham
- Science - Emily Orchard / Kate Searle
- Literacy - Scott Henderson
- Numeracy - Elizabeth Wright
- Music - Christopher Hills
- Design Technology - Lily Mole

First Aid Co-ordinator - Claire Maskell

List of Display Screen Equipment 'users'

- Gemma Roxburgh
- Jeremy Woodham
- Emily Orchard
- Claire Maskell
- Abigail Toft
- Hayley Green
- Denise Lines
- Jacqueline Stevens

Angela Neill	Emergency First Aid at Work	March 2028
Kelley Stew	Emergency First Aid at Work	March 2028
Kerry Burke	Emergency First Aid at Work	November 2028
Claire Maskell	Emergency First Aid at Work	November 2028
Nicola Howlett	Emergency First Aid at Work	November 2028
Gemma Sturgeon	Emergency First Aid at Work	April 2029
Michelle Bjerkaas	Emergency First Aid at Work	April 2029

Administration of Medicines

Claire Maskell	Admin of Medicines	completed 17/09/2024
Jo Weston	Admin of Medicines	completed 30/09/2024
Hayley Green	Admin of Medicines	completed 15/01/2025
Karen Boosey	Admin of Medicines	completed 17/03/2025
Carly Cornford	Admin of Medicines	completed 17/03/2025
Jackie Stevens	Admin of Medicines	completed 25/03/2025
Natalie Haizelden	Admin of Medicines	completed 01/04/2025
Abigail Toft	Admin of Medicines	completed 09/09/2025
Denise Line	Admin of Medicines	completed 25/03/2026